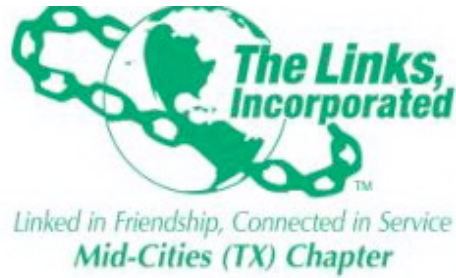




**Mid-Cities (TX) Chapter of The Links, Incorporated  
Chapter Meeting Agenda  
November 9, 2024**

<b>Call to Order</b>	<b>Sister Circle</b>
<b>Presiding</b>	<b>Link Vickie Mitchell, President</b>
<b>National Pledge and Song</b>	<b>Link Members</b>
<b>Celebrations &amp; Concerns Linkspiration</b>	<b>Link Jennifer Bapsed, Protocol Chair Link Ellainia Griffin, Chaplain</b>
<b>Adoption of the Agenda</b>	
<b>Chapter Meeting Minutes</b>	<b>Link Sue Gainer, Recording Secretary</b>
<b>Correspondence</b>	<b>Link Amelia Mayeaux, Corresponding Secretary</b>
<b>Chapter Nominating Committee (Balloting for Chapter Officers)</b>	<b>Link Vickie Mitchell</b>
<b>Membership Candidates &amp; Voting</b>	<b>Link Ronetta Francis, Vice President</b>
<b>Tellers</b>	<b>Links R. Bell, M. King, B. Raney</b>
<b>President's Report</b>	<b>Link Vickie Mitchell</b>
<b>Officer Reports</b>	<b>Link Alisa Allen, Financial Secretary Link Tammi Abney, Treasurer Link Ronetta Francis, Vice President</b>
<b>Program Report</b>	<b>Link Juanita Budd, Program Chair Services to Youth/Arts/Nat'l Trends &amp; Services/Int'l Trends &amp; Services/ Health &amp; Human Services (Facet Chairs)</b>
<b>Donor Sabbath</b>	<b>Link Brenda Raney</b>
<b>Fundraiser Committee</b>	<b>Links TC/Amelia/Ashley, Chair &amp; Co-chairs</b>
<b>Ethics Committee</b>	<b>Link Brenda Thompson, Chair</b>
<b>New Business</b>	
<b>Announcements/Adjournment</b>	



## Chapter Meeting Minutes

October 12, 2024

The regular meeting of the Mid-Cities Chapter of the Links, Incorporated was held at AT&T, 6301 Colwell Blvd., Irving, TX 75039.

### Call to Order:

- Link Vickie Mitchell served as the presiding officer called the meeting to order at 9:52 am CST.

### Members Present: 36

Tammy Abney	Cherry Elder	Vickie Mitchell
Alisa Allen	Ronetta Francis	Marcia Page
Jennifer Basped	Sue Gainer	Angela Patterson
Rosalind Bell	Tangee Gibson	Priscilla Barbour Randle
Claudia Coleman	Ellainia Griffin	Brenda Raney
Kim Cox	Alexis Gunn	Sherel Riley
Ashlee Davidson	Amy Hampton	Carolyn "TC" Roberson
Alice Davis	Carmen Johnson	Angela Ross
Fran Dillard	Carol Huntley Little	Erika Salter

Lauren McDonald

Veronica Spencer-Austin      Cordelia Tullous

Jennifer Stimpson              Sierra Tunstall

Michelle Thomas                Ashley Waffer

Brenda Thompson                Kim Walker

**Members Absent: 11**

Juanita Budd                      Amelia Mayeaux                      Celia Walker

Marnese Elder                      Cheryl Polote-Williamson

Marilyn Evans                      \*Marqueax Price-Black

Michon King                        Danielle Robinson

Morgan Mangana                  Shunda Robinson

\*Sabbatical Leave

**Pledge and Song:**

- Chapter members participated in the Links Pledge and Song.

**Celebrations and Concerns:**

- Link Jennifer Basped shared October birthdays and anniversaries.
- Chapter members shared celebrations and concerns.

**Linkspiration:**

Link Ellainia Griffin – Chaplain

- Link Ellainia shared a scripture from the book of Isaiah and opened the meeting with prayer.

### **Adoption of the Agenda:**

- There were three (3) changes to the agenda.
  - + There will be an Audit Report after the Treasurer Report.
  - + In Link Juanita Budd's absences, the Facet Chairs will report.
  - + Link Vickie Mitchell will appoint the Nominating Committee.
- The agenda was adopted with the noted changes.

### **Minutes:**

Link Sue Gainer – Recording Secretary

- An electronic copy of the September 14, 2024 Chapter Minutes was sent to members for their review.
- There were two (2) corrections.
  - + Use asterisk to indicate sabbatical leave for Link Marqueax Price-Black only, not for Link Cheryl Polote-Williamson.
  - + Link Priscilla Barbour- Randle was absent last month.
- Link Sue Gainer moved for the adoption of September 14, 2024 Minutes.
- The Chapter Minutes were approved with the noted corrections.

### **Correspondence:**

Link Sue Gainer in the absence of Link Amelia Mayeaux, Corresponding Secretary

- There were Thank You Cards/Notes from Links Virginia (Ginny) Yates, Ellainia Griffin, and Juanita Budd.

### **President's Report:**

Link Vickie Mitchell – President

- Leadership Summit information was shared. October 16, 2024 is the last day to register.
- Upcoming Links webinars were shared.

- Link Brenda Thompson shared the dates for the Ethics and Standards Webinar which is a requirement. (October 17 & November 21, 2024.)
- A Finance Webinar will be held on October 28, 2024.
- The recognition of HBCU's will be next month in November. Members are to wear their HBCU attire then.
- Donations for HBCU's will be requested.
- There will be a HBCU survey by National next month.
- Information about the Western Area Conference was given.
  - ✚ It will be in Las Vegas June 11 – 15, 2025.
  - ✚ The theme is "Diamonds in the Desert.
  - ✚ There's a raffle fundraiser for Links only.
- Information about the movie Albany Road was shared.
  - ✚ It will be screened November 15, 2024.
  - ✚ Two Heir-of- Links, Rene Goldberg and Lynn Whitfield, are starring in the movie.

### **Financial Secretary:**

Link Alisa Allen – Financial Secretary

- Hostess assessments paid for September and October were shared.
- Funds received for Voter Initiative Tee Shirts was given.
- Money received in PayPal and Zelle was shared.
- A new line item to show the fee for PayPal will be added.

### **Treasurer's Report:**


Treasurer – Link Tammi Abney

- Verbal and electronic reports were presented for September.
- Reports contained the following details of accounts at Comerica (Operations), Bank of America (Program), and Comerica (North Texas Cluster National Assembly):
  - ✚ Beginning balance

 Deposits

 Debits

 Ending balance

- The additional \$5,000.00 was received from Black Kare.
- The initial deposit for the fundraiser was made.
- The North Texas Cluster account is being closed out.
-  Since the chapter is entering budget season, Facet chairs should begin to look at needs for the year.

### **Audit Committee:**

Link Cherry Elder – Chair

- Internal and external audits have been completed.
- On September 11, 2024 the audit committee, chapter financial officers, and auditor met.
- All required documents have been submitted. The 990 was filed September 12, 2024.
- The chapter is in compliance with all financial requirements.
- The voucher for expenses has been submitted.

### **Program Facet Reports:**

#### **Services to Youth**

Link Cordelia Tullous – Chair

- Links Amelia Mayeaux and Alisa Allen were thanked for the backpack drives in Irving and Grand Prairie. Chapter members were thanked for their contributions.
- The partnership with Junior Achievement will continue.
- Information about the Inspire Career Fair was shared. Guides are needed in the morning and afternoon.

#### **International Trends and Services**

### Link Fran Dillard – Chair

- Books are available for International Literacy Day. Members are asked to write notes in the books.
- The books will be distributed at a Jamaican school and a local school.
- A concern was raised about getting things through customs and the length of delivery time. Link Fran has a contact who can expedite deliveries.
- Link Kim Cox's school received 700 books. She will donate some of the books to MCL for distribution.
- The following dates were given: International Literacy Day – September 8, 2024; International Day of the Girl – October 11, 2024; International Woman's Day – March 8, 2025.

### National Trends and Services

#### Link Kim Walker – Legislative Issues/Public Affairs

- There were seven (7) successful voter registration drives at Kanvas Restaurant, as well as Arlington High School.
- 110 individuals were registered to vote.
- 250 had registration status verified.
- 26 chapter members participated.
- The restaurant utilized the voter registration tool kit.
- There are plans for next year's midterms.
  - Letter writing campaign
  - Voter education initiative
  - Candidates' forums
  - Voter education breakfast
  - Links legislative day at the Capitol
  - Seeking a partner for "Souls to the Polls"
  - Need grant money to develop a part-time voter awareness team
  - Encourage all members to become registered VDR's

- Disaster relief is also an initiative which we need to figure out how to embrace this area.

## **Arts**

Link Kim Cox – Chair

- There will be a viewing of Albany Roads on November 15, 2024 with cocktails and conversation after.
- A curriculum on kidney health will be implemented at the Arlington Child Development Center.
- There will be collaboration with high school students, grades 9 – 12 grades to introduce to why the arts is important.
- The facet will work with Health & Human Services on Black Kare.

## **Health & Human Services**

Link Lauren McDonald – Chair

- The following activities were shared.
  - ✚ The NAMI Walk was October 5, 2024. MCL donated \$1000.00.
  - ✚ World Mental Health Day was October 10, 2024.
  - ✚ Souls to the Polls on November 5, 2024
  - ✚ Kidney Walk at Lone Star Park on November 9, 2024
  - ✚ Founders' Day
  - ✚ Linkage to Life
  - ✚ Project LEAD & High Expectations

## **Donor Sabbath**

Link Brenda Raney

- Donor Sabbath is November 10, 2024 at Westside Baptist Church, 9000 Bellaire Blvd., Lewisville, TX 75067 at 9:45 am. The host chapter is Denton.
- At 9:00 am a group picture will be taken.
- Link Brenda Raney provided distance to Donor Sabbath from Arlington, Grand Prairie, Irving, and Oak Cliff.
- Envelopes were available for members' contributions to the church. Checks should be made out to the church.

### **Membership Report:**

Link Ronetta Francis – Vice President

- October Hostesses were thanked.
- Core Values presentation was given by Link Claudia Coleman. She posed four (4) trivia questions to answer.
- Link Brenda Raney shared information about Emeralds, members who continue membership in Links, even though they can go to Alumni status.
- Links Tangee Gibson and Alisa Allen are coordinating a community service activity in Grand Prairie after next month's meeting.
  - A flyer will be provided.
  - A \$20.00 per member donation is requested via PayPal or Zelle to purchase toiletries to give away.
- Profiles of eight (8) potential candidates were presented for chapter consideration.
  - The amount of new members assessment was given.
  - Information about new members' orientation was given.
  - The voting guidelines were emphasized.

### **Fundraising Committee:**

Link Carolyn "TC" Roberson – Chair    Links Ashlee Davidson & Amelia Mayeaux – Co-Chairs

- A Steering Committee meeting has been held.

- There is an effort to get out Sponsorship letters.
- There is a need for more members on the Auction/Raffle Committee.
- The theme of the fundraiser is “Mid-Cities Unboxed: A Sparkling Affair, A Night under the Stars”. There was a motion to accept the theme of the fundraiser. The motion was adopted.
- There was a motion to assess the members \$2,000.00 for the fundraiser. There were 29 for and 4 against the motion. The motion was adopted.

### **Strategic Planning:**


Link Veronica Spencer-Austin – Chair

- Smart goals have been developed.
- There is a strategic work plan.

### **Chapter Nominating Committee:**

- Nominations for the nominating committee were taken from the floor.
- There was a motion to close the nominations on the following Links:

 + Marcia Page

 + Carolyn “TC” Roberson

 + Kim Walker

 + Ashlee Davidson

 + Brenda Raney


The motion passed.

- A Tellers Committee was appointed by Link Vickie Mitchell. They are

 + Link Rosalind Bell

 + Link Marilyn Evans

 + Michon King

 Brenda Raney

**Technology Committee:**

Link Jennifer Stimpson – Chair

- The MCL website is being updated.
- Those who have Android phones were asked to identify themselves by raising their hands.
- Members should not assume that Technology Chair knows everything; however, she can assist with technological needs and will do tutorials.

**New Business:**

There was no New Business.

**Announcements:**

There were no announcements.

**Adjournment:**

- The meeting was adjourned at 12:25 pm.
- Members will receive two (2) service hours

Minutes submitted by Link Sue Gainer

Sue Gainer, Recording Secretary of Mid-Cities (TX) Chapter of The Links,  
Incorporated



# Financial Secretary Report

November 9, 2024

Alisa Allen

Financial Secretary



Linked in Making an Impact Together - "Service Matters"



# Funds Received (as of 11/7/2024)

FUND CATEGORY	AMOUNT RECEIVED	METHOD
May 2024 Hostess Assessment	1 X \$250.00 = \$250.00	Zelle
September 2024 Hostess Assessment	1 X \$250.00 = \$250.00	Zelle
October 2024 Hostess Assessment	1 X \$250.00 = \$250.00 1 X \$250.00 = \$250.00 1 X \$250.00 = \$250.00	Zelle Check PayPal
November 2024 Hostess Assessment	2 - \$250.00 = \$500.00	Zelle
2024 Friendship Month (Membership). Each member was asked to donate \$20.00 or more for the Grand Prairie, TX Outreach Center.	\$515.00 Total	
<b>Grand Total</b>	<b>\$2,265.00</b>	



When you log into your PayPal or Zelle account, before you hit the send button to pay, please make sure you type a note allocating what the amount is for.

**Example: Monthly Hostess Assessment, Chapter Dues, Etc.**



# Treasurer's Report

## October 2024

	Operations Account Comerica Bank	Programs Account Bank of America	Fundraising Account Comerica Bank
<b>Beginning Balance</b>	\$21,334.64	\$10,787.03	\$16,248.60
<b>Deposits</b>	+\$1,798.70	+\$0.00	+\$0.00
<b>Debits</b>	-\$1,289.65	-\$1,200.00	-\$0.00
<b>Ending Balance</b>	\$21,843.69	\$9,587.03	\$16,248.60

**\*Funds at National \$44,505.62 as of 7/24/24**

(Total Funds Available for Programs \$54,092.65)

Mid-Cities (TX) Chapter The Links, Incorporated

1100 Comerica Operating-1896, Period Ending 10/31/2024

RECONCILIATION REPORT

Reconciled on: 11/02/2024

Reconciled by: mltreasurer246@gmail.com

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	21,334.64
Checks and payments cleared (7).....	-1,304.96
Deposits and other credits cleared (13).....	1,814.01
Statement ending balance.....	<u>21,843.69</u>

Uncleared transactions as of 10/31/2024.....	501.00
Register balance as of 10/31/2024.....	22,344.69

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/03/2024	Expense		Public Storage	-191.00
10/07/2024	Expense		PayPal	-8.95
10/12/2024	Check	2467	Amelia.Mayeaux	-350.00
10/12/2024	Check	2466	Jennifer.Basped	-117.80
10/12/2024	Check	2465	Jennifer.Basped	-415.59
10/13/2024	Expense		PayPal	-6.36
10/21/2024	Expense		Greater Denton County Chapt...	-215.26

Total -1,304.96

Deposits and other credits cleared (13)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2024	Deposit			40.00
10/07/2024	Receive Payment		Salter, Erika	250.00
10/07/2024	Deposit			150.00
10/09/2024	Receive Payment		Walker, Celia	250.00
10/10/2024	Deposit			20.00
10/12/2024	Deposit			20.00
10/12/2024	Receive Payment		Sierra Tunstall-Hamilton	250.00
10/12/2024	Receive Payment		Thompson, Brenda Hull	250.00
10/13/2024	Deposit			24.01
10/15/2024	Deposit			40.00
10/17/2024	Receive Payment		Stimpson, Jennifer	250.00
10/21/2024	Receive Payment		Robinson, Danielle	250.00
10/29/2024	Deposit			20.00

Total 1,814.01

Additional Information

Uncleared deposits and other credits as of 10/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/10/2024	Receive Payment		Allen, Alisa	1.00
06/07/2024	Receive Payment		Raney, Brenda	250.00
08/20/2024	Receive Payment		Roberson, Carolyn "TC"	250.00

Total 501.00

Mid-Cities (TX) Chapter The Links, Incorporated

1200 Bank of America Programs-6052, Period Ending 10/31/2024

RECONCILIATION REPORT

Reconciled on: 11/02/2024

Reconciled by: mltreasurer246@gmail.com

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	10,787.03
Checks and payments cleared (2).....	-1,200.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>9,587.03</u>
Register balance as of 10/31/2024.....	9,587.03

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/29/2024	Check	1195	The Links, Incorporated-West...	-200.00
10/01/2024	Check	1197	NAMI Tarrant County	-1,000.00
Total				-1,200.00

Mid-Cities (TX) Chapter The Links, Incorporated  
1300 Comerica Fundraising-0713, Period Ending 10/31/2024

**RECONCILIATION REPORT**

Reconciled on: 11/02/2024

Reconciled by: mltreasurer246@gmail.com

Any changes made to transactions after this date aren't included in this report.

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**Summary**

USD

Statement beginning balance.....	16,069.64
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>16,069.64</u>
Register balance as of 10/31/2024.....	16,069.64

# Mid-Cities (TX) Chapter The Links, Incorporated

## Statement of Financial Position

As of October 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Cash In Bank	
1100 Comerica Operating-1896	22,344.69
1200 Bank of America Programs-6052	9,587.03
1300 Comerica Fundraising-0713	16,069.64
1400 Funds at National	44,505.62
<b>Total 1000 Cash In Bank</b>	<b>92,506.98</b>
<b>Total Bank Accounts</b>	<b>\$92,506.98</b>
Other Current Assets	
Payments to deposit	5.00
<b>Total Other Current Assets</b>	<b>\$5.00</b>
<b>Total Current Assets</b>	<b>\$92,511.98</b>
<b>TOTAL ASSETS</b>	<b>\$92,511.98</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Opening balance equity	132,860.03
Retained Earnings	14,032.22
Net Revenue	-54,380.27
<b>Total Equity</b>	<b>\$92,511.98</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$92,511.98</b>

# Mid-Cities (TX) Chapter The Links, Incorporated

## General Ledger

October 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1000 Cash In Bank							
1100 Comerica Operating-1896							
Beginning Balance							21,835.64
10/01/2024	Deposit			Vote Shirt Income	-Split-	40.00	21,875.64
10/03/2024	Expenditure		Public Storage	Storage Unit	5256 Expenses:Operational Expenses:Chapter Administration Expenses:Chapter Storage Expenses	-191.00	21,684.64
10/07/2024	Payment		Salter, Erika	September 2024 Hostess Fee	1500 Accounts Receivable (A/R)	250.00	21,934.64
10/07/2024	Expenditure		PayPal	October 9 2024 PayPal Fees	5254 Expenses:Operational Expenses:Chapter Administration Expenses:PayPal Fees Expense	-8.95	21,925.69
10/07/2024	Deposit			Vote Shirt Sponsorship	4552 Income/Revenue:Programs Income:Legislative Services Income	150.00	22,075.69
10/09/2024	Payment		Walker, Celia	October Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	22,325.69
10/10/2024	Deposit			Vote Shirt Income	4552 Income/Revenue:Programs Income:Legislative Services Income	20.00	22,345.69
10/12/2024	Payment		Thompson, Brenda Hull	October Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	22,595.69
10/12/2024	Check	2465	Jennifer.Basped	Griffin, Budd, Ritter Flowers, Stamps & Cards	-Split-	-415.59	22,180.10
10/12/2024	Check	2466	Jennifer.Basped	Trudy's Hallmark Cards	5221 Expenses:Operational Expenses:Chapter Committee Expenses:Courtesy Committee Expenses	-117.80	22,062.30
10/12/2024	Deposit			Vote Shirt Income	4552 Income/Revenue:Programs Income:Legislative Services Income	20.00	22,082.30
10/12/2024	Payment		Sierra Tunstall-Hamilton	September 2024 Hostess Fee	1500 Accounts Receivable (A/R)	250.00	22,332.30
10/12/2024	Check	2467	Amelia.Mayeaux	Reimburse SH Leadership Registration	5255.4 Expenses:Operational Expenses:Chapter Administration Expenses:Conference& Summit Expenses:Scott Hawkins Leadership (1 member) Expenses	-350.00	21,982.30
10/13/2024	Deposit			Vote Shirt Income	4552 Income/Revenue:Programs Income:Legislative Services Income	24.01	22,006.31
10/13/2024	Expenditure		PayPal	October 13 2024 PayPal Fees	5254 Expenses:Operational Expenses:Chapter Administration Expenses:PayPal Fees Expense	-6.36	21,999.95
10/15/2024	Deposit			Vote Shirt Income	-Split-	40.00	22,039.95
10/17/2024	Payment		Stimpson, Jennifer	September Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	22,289.95
10/21/2024	Payment		Robinson, Danielle	May 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	22,539.95
10/21/2024	Expenditure		Greater Denton County Chapter, Links Inc.	President Ticket Links An Emerald Affair	5211 Expenses:Operational Expenses:Chapter Officer Expenses:Chapter President Expenses	-215.26	22,324.69
10/29/2024	Deposit			Grand Prairie TX Donation	4550 Income/Revenue:Programs Income	20.00	22,344.69
<b>Total for 1100 Comerica Operating-1896</b>							<b>\$509.05</b>
1200 Bank of America Programs-6052							
Beginning Balance							10,587.03
10/01/2024	Check	1197	NAMI Tarrant County	NAMI Walk 2024	5316.2 Expenses:Program Expenses:Programs Delivery Expenses:Health & Human Services Expenses:NAMI (Walk-a-Thon) Expenses	-1,000.00	9,587.03
<b>Total for 1200 Bank of America Programs-6052</b>							<b>\$ -1,000.00</b>
1300 Comerica Fundraising-0713							
Beginning Balance							16,069.64
<b>Total for 1300 Comerica Fundraising-0713</b>							
1400 Funds at National							
Beginning Balance							44,505.62
<b>Total for 1400 Funds at National</b>							
<b>Total for 1000 Cash In Bank</b>							<b>\$ -490.95</b>
Payments to deposit							
Beginning Balance							5.00
<b>Total for Payments to deposit</b>							
Opening balance equity							
Beginning Balance							132,860.03
<b>Total for Opening balance equity</b>							
Retained Earnings							
Beginning Balance							14,032.22
<b>Total for Retained Earnings</b>							
4000 Income/Revenue							
4500 Hostess Assessment							
Beginning Balance							1,750.00
10/07/2024	Pledge	1082	Salter, Erika	September 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	2,000.00
10/12/2024	Pledge	1085	Sierra Tunstall-Hamilton	September 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	2,250.00
10/12/2024	Pledge	1087	Thompson, Brenda Hull	October 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	2,500.00
10/12/2024	Pledge	1090	Walker, Celia	October 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	2,750.00
10/17/2024	Pledge	1084	Stimpson, Jennifer	September 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	3,000.00
10/21/2024	Pledge	1078	Robinson, Danielle	May 2024 Hostess Assessment	1500 Accounts Receivable (A/R)	250.00	3,250.00
<b>Total for 4500 Hostess Assessment</b>							<b>\$1,500.00</b>
4550 Programs Income							
10/29/2024	Deposit			Grand Prairie TX Donation	1100 Cash In Bank:Comerica Operating-1896	20.00	20.00
<b>Total for 4550 Programs Income</b>							<b>\$20.00</b>
4551 Service To Youth Income							
Beginning Balance							675.00
<b>Total for 4551 Service To Youth Income</b>							
4552 Legislative Services Income							

# Mid-Cities (TX) Chapter The Links, Incorporated

## General Ledger

October 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance						1,150.00
10/01/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,170.00
10/01/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,190.00
10/07/2024	Deposit		Vote Shirt Sponsorship	1100 Cash In Bank:Comerica Operating-1896	150.00	1,340.00
10/10/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,360.00
10/12/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,380.00
10/13/2024	Deposit		Vote Shirt	1100 Cash In Bank:Comerica Operating-1896	24.01	1,404.01
10/15/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,424.01
10/15/2024	Deposit		Vote Shirt Income	1100 Cash In Bank:Comerica Operating-1896	20.00	1,444.01
<b>Total for 4552 Legislative Services Income</b>					<b>\$294.01</b>	
<b>Total for 4550 Programs Income with subs</b>					<b>\$314.01</b>	
4700 Grant Income						
4710 Black KARE Income						
Beginning Balance						5,000.00
<b>Total for 4710 Black KARE Income</b>						
<b>Total for 4700 Grant Income</b>						
4900 NTX Cluster/ National Assembly Income						
Beginning Balance						6,785.00
<b>Total for 4900 NTX Cluster/ National Assembly Income</b>						
<b>Total for 4000 Income/Revenue</b>					<b>\$1,814.01</b>	
Unapplied Cash Payment Revenue						
10/09/2024	Payment	Walker, Celia		1100 Cash In Bank:Comerica Operating-1896	250.00	250.00
10/12/2024	Pledge	1090 Walker, Celia		4500 Income/Revenue:Hostess Assessment	-250.00	0.00
<b>Total for Unapplied Cash Payment Revenue</b>					<b>\$0.00</b>	
5000 Expenses						
5100 National Dues/Foundation Dues Expenses						
5120 National Foundation Dues						
Beginning Balance						650.00
<b>Total for 5120 National Foundation Dues</b>						
<b>Total for 5100 National Dues/Foundation Dues Expenses</b>						
5200 Operational Expenses						
5210 Chapter Officer Expenses						
5211 Chapter President Expenses						
Beginning Balance						203.82
10/21/2024	Expenditure	Greater Denton County Chapter, Links Inc.	Denton County An Emerald Affair President Ticket	1100 Cash In Bank:Comerica Operating-1896	215.26	419.08
<b>Total for 5211 Chapter President Expenses</b>					<b>\$215.26</b>	
<b>Total for 5210 Chapter Officer Expenses</b>					<b>\$215.26</b>	
5220 Chapter Committee Expenses						
5221 Courtesy Committee Expenses						
Beginning Balance						198.15
10/12/2024	Check	2465 Jennifer.Basped	Flowers Link K. Ritter	1100 Cash In Bank:Comerica Operating-1896	130.98	329.13
10/12/2024	Check	2465 Jennifer.Basped	Postage Stamps	1100 Cash In Bank:Comerica Operating-1896	40.15	369.28
10/12/2024	Check	2465 Jennifer.Basped	Trudy's Hallmark Greeting Cards	1100 Cash In Bank:Comerica Operating-1896	66.94	436.22
10/12/2024	Check	2466 Jennifer.Basped	Trudy's Hallmark Greeting Cards	1100 Cash In Bank:Comerica Operating-1896	117.80	554.02
10/12/2024	Check	2465 Jennifer.Basped	Flowers Link J. Budd	1100 Cash In Bank:Comerica Operating-1896	88.76	642.78
10/12/2024	Check	2465 Jennifer.Basped	Flowers Link E. Griffin	1100 Cash In Bank:Comerica Operating-1896	88.76	731.54
<b>Total for 5221 Courtesy Committee Expenses</b>					<b>\$533.39</b>	
<b>Total for 5220 Chapter Committee Expenses</b>					<b>\$533.39</b>	
5230 Chapter Meeting Expenses (Paid by Hostess Fees)						
Beginning Balance						3,178.20
<b>Total for 5230 Chapter Meeting Expenses (Paid by Hostess Fees)</b>						
5240 Other Chapter Events Expenses						
5242 Holiday Party Social Committee Expenses						
Beginning Balance						633.26
<b>Total for 5242 Holiday Party Social Committee Expenses</b>						
5243 HBCU Contributions						
Beginning Balance						200.00
<b>Total for 5243 HBCU Contributions</b>						
<b>Total for 5240 Other Chapter Events Expenses</b>						
5250 Chapter Administration Expenses						
5251 Technology Expenses						
Beginning Balance						211.06
<b>Total for 5251 Technology Expenses</b>						
5252 General Administration Expenses						
5252.2 Bonding Insurance Expenses						
Beginning Balance						550.00

Mid-Cities (TX) Chapter The Links, Incorporated

General Ledger

October 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for 5252.2 Bonding Insurance Expenses</b>							
<b>Total for 5252 General Administration Expenses</b>							
5254 PayPal Fees Expense							
Beginning Balance							
							16.88
10/07/2024	Expenditure		PayPal	October 9 2024 PayPal Fees	1100 Cash In Bank:Comerica Operating-1896	8.95	25.83
10/13/2024	Expenditure		PayPal	October 13 2024 PayPal Fees	1100 Cash In Bank:Comerica Operating-1896	6.36	32.19
<b>Total for 5254 PayPal Fees Expense</b>							
						<b>\$15.31</b>	
5255 Conference & Summit Expenses							
5255.2 National Assembly (Del & Alt) Expenses							
Beginning Balance							
							492.98
<b>Total for 5255.2 National Assembly (Del &amp; Alt) Expenses</b>							
5255.4 Scott Hawkins Leadership (1 member) Expenses							
10/12/2024	Check	2467	Amelia.Mayeaux	SH Leadership Registration	1100 Cash In Bank:Comerica Operating-1896	350.00	350.00
<b>Total for 5255.4 Scott Hawkins Leadership (1 member) Expenses</b>							
						<b>\$350.00</b>	
<b>Total for 5255 Conference &amp; Summit Expenses</b>							
						<b>\$350.00</b>	
5256 Chapter Storage Expenses							
Beginning Balance							
							978.60
10/03/2024	Expenditure		Public Storage	Storage Unit	1100 Cash In Bank:Comerica Operating-1896	191.00	1,169.60
<b>Total for 5256 Chapter Storage Expenses</b>							
						<b>\$191.00</b>	
<b>Total for 5250 Chapter Administration Expenses</b>							
						<b>\$556.31</b>	
<b>Total for 5200 Operational Expenses</b>							
						<b>\$1,304.96</b>	
5300 Program Expenses							
5310 Programs Delivery Expenses							
5314 Services to Youth Expenses							
Beginning Balance							
							2,330.32
<b>Total for 5314 Services to Youth Expenses</b>							
5316 Health & Human Services Expenses							
5316.2 NAMI (Walk-a-Thon) Expenses							
10/01/2024	Check	1197	NAMI Tarrant County	NAMI Tarrant County	1200 Cash In Bank:Bank of America Programs-6052	1,000.00	1,000.00
<b>Total for 5316.2 NAMI (Walk-a-Thon) Expenses</b>							
						<b>\$1,000.00</b>	
<b>Total for 5316 Health &amp; Human Services Expenses</b>							
						<b>\$1,000.00</b>	
<b>Total for 5310 Programs Delivery Expenses</b>							
						<b>\$1,000.00</b>	
<b>Total for 5300 Program Expenses</b>							
						<b>\$1,000.00</b>	
5400 NTX Cluster/National Assembly Expenses							
Beginning Balance							
							21,177.08
<b>Total for 5400 NTX Cluster/National Assembly Expenses</b>							
5410 NTX Cluster/National Assembly Gifts & Courtesies							
Beginning Balance							
							3,780.01
<b>Total for 5410 NTX Cluster/National Assembly Gifts &amp; Courtesies</b>							
5420 NTX Cluster/National Assembly Catering & Food							
Beginning Balance							
							12,985.95
<b>Total for 5420 NTX Cluster/National Assembly Catering &amp; Food</b>							
5440 NTX Cluster/National Assembly Transportation							
Beginning Balance							
							4,680.00
<b>Total for 5440 NTX Cluster/National Assembly Transportation</b>							
5450 NTX Cluster Entertainment							
Beginning Balance							
							6,071.41
<b>Total for 5450 NTX Cluster Entertainment</b>							
<b>Total for 5400 NTX Cluster/National Assembly Expenses with subs</b>							
						<b>\$2,304.96</b>	
<b>Total for 5000 Expenses</b>							
						<b>\$2,304.96</b>	
5600 Fundraiser Expenses							
5610 Fundraiser Expense Venue							
Beginning Balance							
							10,911.60
<b>Total for 5610 Fundraiser Expense Venue</b>							
<b>Total for 5600 Fundraiser Expenses</b>							

# Mid-Cities (TX) Chapter The Links, Incorporated

## Profit and Loss

May - October, 2024

	TOTAL
Revenue	
4000 Income/Revenue	
4500 Hostess Assessment	3,250.00
4550 Programs Income	20.00
4551 Service To Youth Income	675.00
4552 Legislative Services Income	1,444.01
<b>Total 4550 Programs Income</b>	<b>2,139.01</b>
4700 Grant Income	
4710 Black KARE Income	5,000.00
<b>Total 4700 Grant Income</b>	<b>5,000.00</b>
4900 NTX Cluster/ National Assembly Income	6,785.00
<b>Total 4000 Income/Revenue</b>	<b>17,174.01</b>
Unapplied Cash Payment Revenue	0.00
<b>Total Revenue</b>	<b>\$17,174.01</b>
<b>GROSS PROFIT</b>	<b>\$17,174.01</b>
Expenditures	
5000 Expenses	
5100 National Dues/Foundation Dues Expenses	
5120 National Foundation Dues	650.00
<b>Total 5100 National Dues/Foundation Dues Expenses</b>	<b>650.00</b>
5200 Operational Expenses	
5210 Chapter Officer Expenses	
5211 Chapter President Expenses	419.08
<b>Total 5210 Chapter Officer Expenses</b>	<b>419.08</b>
5220 Chapter Committee Expenses	
5221 Courtesy Committee Expenses	731.54
<b>Total 5220 Chapter Committee Expenses</b>	<b>731.54</b>
5230 Chapter Meeting Expenses (Paid by Hostess Fees)	3,178.20
5240 Other Chapter Events Expenses	
5242 Holiday Party Social Committee Expenses	633.26
5243 HBCU Contributions	200.00
<b>Total 5240 Other Chapter Events Expenses</b>	<b>833.26</b>
5250 Chapter Administration Expenses	
5251 Technology Expenses	211.06
5252 General Administration Expenses	
5252.2 Bonding Insurance Expenses	550.00
<b>Total 5252 General Administration Expenses</b>	<b>550.00</b>
5254 PayPal Fees Expense	32.19
5255 Conference& Summit Expenses	
5255.2 National Assembly (Del & Alt) Expenses	492.98
5255.4 Scott Hawkins Leadership (1 member) Expenses	350.00
<b>Total 5255 Conference&amp; Summit Expenses</b>	<b>842.98</b>

# Mid-Cities (TX) Chapter The Links, Incorporated

## Profit and Loss

May - October, 2024

	TOTAL
5256 Chapter Storage Expenses	1,169.60
<b>Total 5250 Chapter Administration Expenses</b>	<b>2,805.83</b>
<b>Total 5200 Operational Expenses</b>	<b>7,967.91</b>
5300 Program Expenses	
5310 Programs Delivery Expenses	
5314 Services to Youth Expenses	2,330.32
5316 Health & Human Services Expenses	
5316.2 NAMI (Walk-a-Thon) Expenses	1,000.00
<b>Total 5316 Health &amp; Human Services Expenses</b>	<b>1,000.00</b>
<b>Total 5310 Programs Delivery Expenses</b>	<b>3,330.32</b>
<b>Total 5300 Program Expenses</b>	<b>3,330.32</b>
5400 NTX Cluster/National Assembly Expenses	21,177.08
5410 NTX Cluster/National Assembly Gifts & Courtesies	3,780.01
5420 NTX Cluster/National Assembly Catering & Food	12,985.95
5440 NTX Cluster/National Assembly Transportation	4,680.00
5450 NTX Cluster Entertainment	6,071.41
<b>Total 5400 NTX Cluster/National Assembly Expenses</b>	<b>48,694.45</b>
<b>Total 5000 Expenses</b>	<b>60,642.68</b>
5600 Fundraiser Expenses	
5610 Fundraiser Expense Venue	10,911.60
<b>Total 5600 Fundraiser Expenses</b>	<b>10,911.60</b>
<b>Total Expenditures</b>	<b>\$71,554.28</b>
NET OPERATING REVENUE	<b>\$ -54,380.27</b>
NET REVENUE	<b>\$ -54,380.27</b>

# MCL New Member Intake Candidate Submissions

2024-2025



*Linked in Friendship, Connected in Service*  
**Mid-Cities (TX) Chapter**

Presented by the  
Membership Committee:

Link Alisa Allen  
Link Claudia Coleman  
Link Ronetta J Francis  
Link Sue Gainer  
Link Tangee Gibson  
Link Ellainia Griffin  
Link Amy Hampton  
Link Brenda Raney  
Link Angela Ross  
Link Veronica Spencer - Austin  
Link Cordellia Tullous

# Role of Chapter Membership Committee

To assist the chapter president and chapter members with the facilitation of the entire process from nomination/approval through orientation, induction and mentorship.





# 2024 - 2025 Candidate Submissions

# 2024 Candidate Profile Presentations

- When their Candidate for Membership is being presented during the NOVEMBER meeting, prior to the Chapter vote, Sponsors are encouraged to share information that was not included in the **New Member Profile and Induction Request Form** but would enable the Chapter to more clearly understand the Candidate's strengths and value-add to MCL and The Links, Incorporated.
- Sponsors should limit their remarks to no more than three (3) minutes.
- Endorsing Comments shall be limited to 30 seconds.
- All members should feel comfortable in sharing their personal experiences with the Candidate and/or asking questions, consistent with historical practices

# Election Procedures

- Voting procedure must be presented to the Membership prior to the start of the voting process.
- Active members in good financial standing at the time of voting may vote.
- Voting is by secret ballot and absentee voting is prohibited.
- Acceptance into membership will be by 2/3rd of the members present and voting.
- DOLs Candidates shall be presented on a separate ballot and elected by a majority vote of active members present and voting.

# Election Procedures

- Sponsors who have submitted a Candidate's name for membership shall not serve on the Teller Committee.

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Stephanie Andrews

### OCCUPATION

Regional Manager –  
Molina Healthcare

### SPONSOR

Link Ashlee Davidson

### AGE RANGE

31 - 40

### RESIDENCE

Mansfield

### SKILL SET

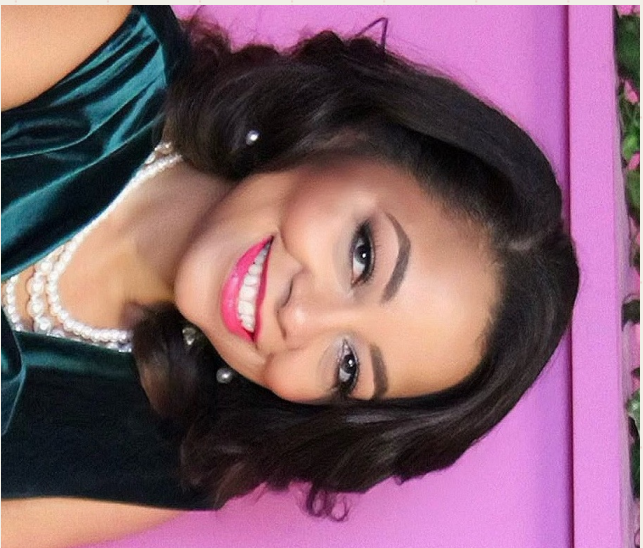
Health Ambassador;  
Advocate for Lupus Research

### FAMILY

Married (Quinn);  
2 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Michelle Gauldng

### OCCUPATION

Retired Corp Executive  
VP, Medtronic

### SPONSOR

Link Tangee Gibson

### AGE RANGE

51 - 60

### RESIDENCE

Arlington

### SKILL SET

Fundraising Experience;  
Passion to Serve

### FAMILY

2 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Catina Godsey

### OCCUPATION

Entrepreneur  
Investor

### SPONSOR

Link Alice R Davis

### AGE RANGE

51 - 60

### RESIDENCE

Mansfield

### SKILL SET

Marketing; Philanthropy;  
Accounting/Finance

### FAMILY

Married (David)  
5 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Tiffany Dale Hunter

### OCCUPATION

Entrepreneur:  
Founder & CEO of Tiffany  
Dale Agency, LLC

### SPONSOR

Link Sherel Riley

### AGE RANGE

41 - 50

### RESIDENCE

Dallas

### SKILL SET

Communication; Creative;  
Fundraising

### FAMILY

Single; No Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Deseri Kelley

### OCCUPATION

Entrepreneur

### SPONSOR

Link Kim Walker

### AGE RANGE

41 - 50

### RESIDENCE

Dallas

### SKILL SET

Civic Engagement;  
Legislative; Technology

### FAMILY

Married (Kevin)  
2 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Cynthia Marshall

### OCCUPATION

Executive,  
CEO, Dallas Mavericks

### SPONSOR

Link Carolyn Roberson

### AGE RANGE

61 - 70

### RESIDENCE

Dallas

### SKILL SET

Strategic Planning; Fundraising;  
Civic Engagement

### FAMILY

Married (Kenneth)  
4 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Marsha Price

### OCCUPATION

Realtor

### SPONSOR

Link Tammi Abney

### AGE RANGE

51 - 60

### RESIDENCE

Coppell

### SKILL SET

Strategic Planning,  
Marketing; Project Mgmt

### FAMILY

Widowed  
4 Children

# Mid-Cities (TX) Chapter 2024 - 2025 Candidate Submissions

## 2024 - 2025 CANDIDATES



### CANDIDATE'S NAME

Trimone S. Washington

### OCCUPATION

Entrepreneur  
Owner, Hotworx  
Owner, Tentex Logistics

### SPONSOR

Link Claudia B Coleman

### AGE RANGE

41 - 50

### RESIDENCE

Wylie

### SKILL SET

Community Engagement;  
Leadership & Organizational;  
Fundraising

### FAMILY

Married (Dedrick)  
4 Children

# New Member Induction Timeline -- November

Activity	Performed By	Activity Period
Chapter Vote for Potential Candidate (and candidates for reinstatement) *2/3 Majority vote required	MCL	November Chapter Meeting November 9
Voting on DOLs, if applicable	MCL	November Chapter Meeting
New Member Profile and Induction Request Form for Approved Candidates (ONLINE submission to National HQ)	MCL Membership	November 16
Requests for Reinstatement (submitted to Chapter)	Former Member	October 1 – November 30

# New Member Induction Timeline -- December

Activity	Performed By	Activity Period
Review and Approval of Approved Candidates' New Member Profile and Induction Request Form	Western Area Director	TBD
Review and Approval of Approved Candidates' New Member Profile and Induction Request Form *	National Headquarters	TBD

\*No candidate shall be extended an invitation to membership prior to the Chapter receiving approval of the candidate(s) from National Headquarters.

# New Member Induction Timeline -- January

Activity	Performed By	Activity Period
Invitation to Membership sent to Approved Candidates*	MCL President, Membership Chair	TBD (January 19 – 24)
Voting on DOLs, if applicable	MCL	January Chapter Meeting

\*No candidate shall be extended an invitation to membership prior to the Chapter receiving approval of the candidate(s) from National Headquarters.

# New Member Induction Timeline -- February

Activity	Performed By	Activity Period
Candidate Accept/Decline Invitation to Membership	Approved Candidates	February 15

# New Member Induction Timeline -- March

Activity	Performed By	Activity Period
Candidates' Submission of Fees	Approved Candidates who Accepted Invitation	March 15
Membership Orientation Session #1	MCL; Candidates	Session 1: Week of March 24

# New Member Induction Timeline -- April

Activity	Performed By	Activity Period
Membership Orientation Session 2 and 3	MCL; Candidates	Weeks of April 7 and April 21

# New Member Induction Timeline -- May

Activity	Performed By	Activity Period
Membership Orientation Session 4	MCL; Candidates	Week of May 5
Completion and Presentation of Candidates' Service Project	Candidates	During Session 4 – Week of May 5
New Member Induction Ceremony and Dinner	MCL; Candidates; Guests	May 17 or May 18
Chapter Meeting	MCL w New Members	May 17 or May 18

# New Member Orientation Sessions

## Session 1

Purpose	Session Activities
<p>Get Acquainted Candidate Expectations National History Chapter History Service Project</p>	<ul style="list-style-type: none"><li>• Prospective members meet all Chapter members in a social setting.</li><li>• Introductory activities; refreshments are served.</li><li>• Prospective members are given a copy of the New Member Orientation Manual and any other materials they will need to prepare for future sessions.</li><li>• Chapter may display scrapbooks, awards and other paraphernalia to show Chapter accomplishments.</li><li>• Review Expectations of each orientation session and what will be covered, along with dates.</li><li>• Review expectations of service project.</li><li>• Review National History of The Links, Incorporated (Current and past national officers; area officers; chapter officers).</li><li>• Review Links song, pledge, emblem and symbols.</li></ul>

# New Member Orientation Sessions

## Session 2

Purpose	Session Activities
<p>National Overview Area Overview (documents, programming) The Links Foundation, Incorporated</p>	<ul style="list-style-type: none"><li>• Review of National. Governing Documents</li><li>• The National and Area organizational structure</li><li>• National Programming and Facets</li><li>• National operating committees (i.e. purpose/function)</li><li>• The Links Foundation</li><li>• Mentoring</li><li>• Review Links song, pledge, emblem and symbols</li></ul>



# New Member Orientation Sessions

## Session 4

Purpose	Session Activities
Candidate Test, final review and rehearsal preparation Service Project – Presentation	<ul style="list-style-type: none"><li>• Candidate Test</li><li>• Review information in preparation for induction</li><li>• Have rehearsal</li></ul>

# Questions?

*Thank You!*



# Mid-Cities (TX) Program Report November 2024 Report

Linked in Making an Impact Together - "Service Matters"





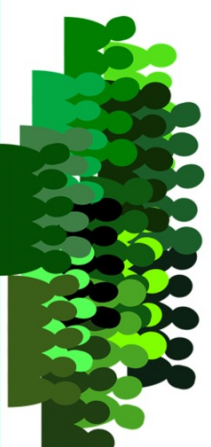
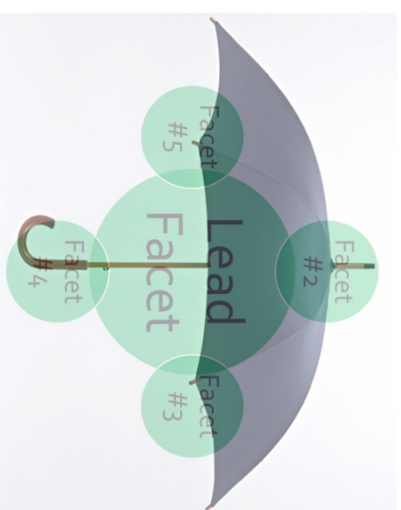
## The 28 Links' National Programs by Facet – as of September 22, 2022

Lead Facet	National Signature Programs	National Initiatives	National Pilot Programs	National Supporting Programs and Areas of Concentration
Services to Youth	<ul style="list-style-type: none"> <li>Links to Success</li> <li>LINKS-STEMREADY</li> <li>Links Love HBCUs – <b>new 2022 NA</b></li> <li>Classics Through the Ages</li> </ul>	<ul style="list-style-type: none"> <li>National Mentoring Initiative</li> </ul>		<ul style="list-style-type: none"> <li>Young Achievers</li> </ul>
The Arts			<ul style="list-style-type: none"> <li>Transforming Communities Through Visual Arts</li> <li>Young Master Writers Project</li> </ul>	<ul style="list-style-type: none"> <li>National Poster Art Competition</li> </ul>
National Trends and Services	<ul style="list-style-type: none"> <li>Project LEAD High Expectations</li> </ul>	<ul style="list-style-type: none"> <li>Dressing Her from the Inside Out (Dress for Success)</li> </ul>	<ul style="list-style-type: none"> <li>PEACE (Police Engagement and Community Education)</li> </ul>	<ul style="list-style-type: none"> <li>Ally Wallet-Wise Financial Literacy</li> <li>AARP Are You Ready?</li> </ul>
International Trends and Services	<ul style="list-style-type: none"> <li>Education Across the Miles (Liberia and Jamaica)</li> <li>LIFE (Links International Foreign Affairs and Business Empowerment for Youth Program) – <b>new 2022 NA</b></li> </ul>			<ul style="list-style-type: none"> <li>Links Help for Humanity Women's Survival Kits</li> <li>Toilets for Haiti</li> <li>NGO</li> </ul>
Health and Human Services	<ul style="list-style-type: none"> <li>Heartlinks</li> <li>Linkages to Life</li> <li>Walk for Healthy Living</li> </ul>	<ul style="list-style-type: none"> <li>National HIV/AIDS Initiative</li> <li>National Mental Health Initiative</li> <li>National Oral Health Initiative</li> <li>Black K.A.R.E. (Kidney Awareness Resources and Education) - <b>new 2022</b></li> </ul>	<ul style="list-style-type: none"> <li>Health Equity Ambassador Program (American Cancer Society)</li> <li>L.A.M.B.S. (Links Aiding Moms to the Strong, in partnership with the March of Dimes)</li> </ul>	<ul style="list-style-type: none"> <li>Childhood Obesity Prevention</li> </ul>



## Umbrella Programming

- Integrates program elements from all five facets, with one facet serving as the lead.
- Elements from the supporting facets should align with the thrust and mission of the leading facet.
- All members of the chapter must be involved in implementing the umbrella program at some point during the program year.
- Umbrella programming maximizes collaboration and efficiency within chapters.





DATES	MCL Available Program Activities 2024-2025	Max Hours.
July .2024	STY- 100 backpacks to Irving & Grand Prairie ISD's	6
Sept.-May	MCL Chapter Meetings	16
Sept. 8	Literacy Day	TBD
Sept. 10	Legislative Issues/Voter Registration	3
Sept.- Feb.	Mid-Cities TX Chapter 2025 Fundraising Committee Work	10
Sept. 10	Virtual Debate Watch Party	2
Sept. 28	Links Walk for Healthy Living	3
Sept. 21	AKA Health Fair	TBD
Oct. 11	International Day of the Girl	2
Oct. 18	Cross Boarders Engagement w/ Dallas School & International Youth	4
Oct. 24	Black Female Physicians Health Event	4
Nov. 8	STEM Day	4
Nov. 10	Donor Sabbath	2
Nov. 16	National STEM Exposed Webinar Facebook Live	1
Nov. 21	Day of the Girl	4
Jan. 2025	Jamacia Education Across Borders Mission Trip	TBD
Jan. 2025	Black K.A.R.E. Events	4
Jan. 2025	Alzheimer's Association (Symposium)	2
Jan. 2025	Human Trafficking Symposium - Wear Blue Social Media Campaign	TBD
Feb. 2025	Red Dress & Heart Health Event	2
Mar. 2	Read Across America Day	4
Mar. 15th	Black Family Wellness Expo Event/ Kidney Expo	4
Apr. 2025	Western Area Global Teen Conference	TBD
April 3-5	International Day of Service	4
April. 12	East Texas HBCU Tour	TBD
TBD	American Heart Association- North TX Cluster- Walk	4
TBD	Scott Poplin Orchestra Concert -North TX Cluster - "Common Matrons"	2
<b>TOTAL</b>	<b>MCL HOURS</b>	<b>87</b>





	<b>Western Area / National Webinars</b>	<b>Max Hours</b>
Sept. 4	Best Practices for Elevating Your Impactful Service – Part 1 Webinar	2
Sept. 17	National Voter Registration Impact Day	2
Sept. 18	Best Practices for Elevating Your Impactful Service – Part 2 Webinar	2
Sept. 19	Western Area ITS Chairs Meeting	2
Sept. 28	Walk for Healthy Living (Heart Links Signature Program)	2
Sept. 30	National Social Action Initiative Overview and Program Toolkit Webinar	2
Oct.	HBCU Giving Month and Breast Cancer Awareness Month	2
Oct. 8	Leading HER Forward: Domestic Violence Awareness Webinar	2
Nov. 5	National Day of Service – Get Out the Vote	2
Nov. 7	Caregiving During the Holidays Webinar (National Caregivers Month)	2
Nov. 8	Human Trafficking Awareness Webinar	2
Nov. 9	Founders Day	2
Nov. 8-10	National Donor Sabbath Recognition (Linkages to Life Signature Program)	2
Nov. 14	The Arts Webinar: Young, Creative and Black!	2
Nov. 19	Black Family Wellness Expo National Impact Month Informational Webinar	2
Dec. 12	How to Submit Your 2023-2025 Chapter's Program Report and Data Sheet Webir	2
Jan. 9	Program Reviewers Training Webinar - Part 1	2
Jan. 23	Program Reviewers Training Webinar - Part 2	2
Feb. 1	Deadline for Submitting 2023-2025 Chapter Program Reports and Data Sheets	2
Feb. 12	Project LEAD: Substance Abuse and Mental Health Webinar	2
Feb. 13	Celebrating Black Women in The Arts Webinar	2
Feb. 18	Links Love HBCUs! Webinar	2
Feb. 27	Links Launchpad Webinar/Facebook Live for Students – What Do I Want to Be?	2
Mar. 5	Leading HER Forward: Celebrating Women's History Webinar	2
Mar. 15	Black Family Wellness Expo National Impact Day/Facebook Live Broadcast (Chapters will be recognized for holding an Expo any date in March only)	2
Apr. 10	Spring Into Self-Care Webinar	2
Apr. 19	LINKS-STEMREADY Exposed 2 – Exploring Your Wild Side Webinar/FB Live	2
May. 7	Enhancing Our Mental Health Through The Arts	2
June 11-15	Western Area Conference	30
<b>TOTAL</b>	<b>NATIONAL WEBINARS</b>	<b>86</b>
	<b>TOTAL ALL HOURS</b>	<b>173</b>

<b>MCL BUDGET PROGRAM BUDGET</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>
The Links Foundation		0	\$ -	\$ -
American Heart Association- North TX Cluster Walk			\$ 1,000.00	\$ 1,000.00
Scott Joplin Orchestra Concert – (North Texas Cluster Event)			\$ 1,500.00	\$ 1,500.00
The Links Foundation HBCU Scholarship Initiative	2,000.00	\$ -	\$ -	\$ 3,000.00
HBCU Community Trilogy	0.00	\$ -	\$ -	\$ 200.00
National/Western Area Links Initiatives	1500	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Donor Sabbath	500	\$ 250.00	\$ 250.00	\$ 500.00
Alzheimer's Association (Symposium)		\$ 500.00	\$ 500.00	\$ 500.00
Human Trafficking Symposium		\$ 250.00	\$ 250.00	\$ 250.00
National Kidney Foundation Sponsorship		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Black K.A.R.E. Grant (Baxter)	5,000.00	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
Black K.A.A.R.E. Facets budgets ( 2K per facet)		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Black K.A.R.E World Kidney Day /Commissioner Simons		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Black Family Wellness		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Human Trafficking Symposium - North Texas Cluster Trinity Chapter		\$ 500.00	\$ 500.00	\$ 500.00
Moneague Primary School in St. Ann, Jamaica / Other Mission Trip		\$ 300.00	\$ 300.00	\$ 300.00
Daisha Board Arts Gallery / other gallery		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Other	0	\$ -	\$ -	\$ 500.00
	0	\$ -	\$ -	\$ 500.00



# STY Fall-Winter Planned Activities



Date	Activity	Co-Leads (Budget)	Notes
July-August 2024	Backpack drive with Irving and Arlington ISD  Members will purchase backpacks and supplies and drop them off at neighborhood cluster dropoff locations	Co-Leads: Link Amelia Link Alisa	)
Saturday, November 16 <sup>th</sup>	STEM Exposed Webinar (Facebook Live)	STY	Will record session and host an activity with students at a later date
Thursday, November 21 <sup>st</sup> /Friday, December 6 <sup>th</sup>	Day of the Girl (partnership with International Trends) Conduct joint session with classrooms in Irving and Jamaica and/orre	Lead: Cordelia/Fran	Confirming details with
November 2024	Volunteer opportunities with Junior Achievement Sam Houston Middle School <a href="https://www.signupeggenius.com/go/20F0544AAA62AA0F94-50746255-5444AA62AA0F94-50746255-houston#/">https://www.signupeggenius.com/go/20F0544AAA62AA0F94-50746255-houston#/</a>	Lead: Link Cordelia	Sign up for spring career speaker series opens in late November

Linked in Making an Impact Together - "Service Matters"



# STY Spring 2025 Planned Activities



Date	Activity	Co-Leads (Budget)	Notes
January-May 2025	3/26-3/27 Finance Park (GP HS) <a href="#">JA Finance Park: JA Finance Park Sign-up</a> ( <a href="#">signupgenius.com</a> )	Lead: Link Cordelia	TBD
January 2025	Drive with International Trends to send supplies on mission trip	Lead: TBD	
February 2025	Winter session with youth (5 <sup>th</sup> -8 <sup>th</sup> grade) Health and wellness and interview skills/etiquette	Co-Leads: TBD Budget-\$1,000	Volunteers needed
March 2025	Kidney Expo Black Family Wellness Day  Present and manage tables at the chapter and cluster event in support of World Kidney Day	Co-Leads:: TBD	Final session with students Need volunteers
March 2, 2025	Read Across America Day Volunteer at local elementary school in service area (partnership with United Way of Dallas)	Lead: Link Cordelia	

Linked in Making an Impact Together - "Service Matters"



# STY Spring 2025 Planned Activities



Date	Activity	Co-Leads (Budget)	Notes
March-April 2025	Poster Art Competition (partner with Arts facet)	Need an Arts facet contact	
April 12 <sup>th</sup> (Saturday)	East Texas HBCU Tour <a href="#">Wiley University (Marshall)</a> <a href="#">Texas College (Tyler)</a>	Link Cordelia Budget: \$1,500	

Linked in Making an Impact Together - "Service Matters"



# LINKS LOVE HBCUS GIVING CAMPAIGN

Linked in Making an Impact Together - "Service Matters"





## HBCU FACTS

- Half of Black public school teachers in the U.S. attended an HBCU
- 12.5% of CEOs in the U.S. graduated from HBCUs
- 80% of Black judges graduated from HBCUs
- HBCUs produce 25% of the country's Black STEM graduates
- The first female Black and Asian Vice President of the United States (highest ranking female official in US History) and first Black and Asian female to win a presidential nomination by a major political party is an HBCU graduate
- Today, approximately 300,000 students are enrolled in over 100 HBCUs

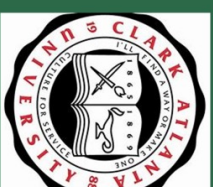
“The opportunity HBCUs provide for Black Americans cannot be overstated. HBCUs remain central to the education and success of Black students, who are still often marginalized by higher education institutions. ” Robert F. Smith

Linked in Making an Impact Together - “Service Matters”





Mid-Cities



Linked in Making an Impact Together - "Service Matters"



# Links Love HBCU



**LINKS  
IS GIVE  
HBCU'S**

**Western Area  
HBCU FUNDRAISER**

**LET'S DO IT AGAIN!**

Join us in raising funds for Western Area HBCUs.  
In the words of the Western Area HBCU Trilogy... "If Not Us Then Who?"  
Individual member donation request is \$61 minimum.

Chapters, we need your donations as well.  
Use QR code or make your check out to The Links Foundation and mail to Western Area Financial Secretary Marsha Darden, PO Box 5408 Chatsworth, CA 91313



Please use this QR code to make a donation.



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Please use this QR code to make a donation.





## HHS FACET-MCL NOV 2024-WA 10/18/24

INCORPORATE UMBRELLA PROGRAMMING IN EACH FACET  
“UMBRELLA PROGRAMMING IS KEY”  
HEART MONTH, PROJECT ALERT (ALZHEIMERS), SICKLE CELL with RED CROSS  
DIABETES  
BLACK FAMILY WELLNESS -IMPACT DAY THAT ALL CHAPTERS PARTICIPATE 3/16/25

- ▶ BLACK KARE MOU OUT SOON”
- ▶ NO NEW CHAPTERS
- ▶ \$7500 BUT WILL NEED TO GET SPONSORS FOR SUSTAINABILITY
- ▶ BLACK FAMILY WELLNESS-ALL CHAPTERS PARTICIPATE MARCH 16 2025

Linked in Making an Impact Together - “Service Matters”



# MCL (TX) – 2025 Fundraiser

## November 2024 Reports

**Event Chair:** Link TC Roberson

**Event Co-Chairs:** Links Ashlee Davidson & Amelia Mayeaux



Linked in Making an Impact Together - "Service Matters"

# Agenda



Topic	Speaker
Committee Spotlight – Communications/Media	Link Ronei
Executive Summary	Link Ashlee
Budget Heads Up	Link Kim Walker
Appendix:	
Fund Development/Honorary Chair/Beneficiaries	N/A
Contract Negotiations/Logistics	N/A
Auction/Raffle	N/A
Entertainment/Casino	N/A
Theme/Decorations	N/A
Ticket Readout	N/A



Linked in Friendship, Connected in Service  
Mid-Cities (TX) Chapter

***UNBOXED: A Sparkling Affair***  
**Communications/Media Team**  
**EVENT CONCEPT PRESENTATION**  
**November 9, 2024**



**Link Veronica Spencer-Austin, Chair**

**Link Danielle Robinson, Co-Chair**

MCL 2021 FUND DEVELOPMENT



FRIENDS TRANSFORMING COMMUNITIES THROUGH SERVICE



## Fund Development – Communications/Media

### Background

The following **Event Concept** is the Communications/Media Team's proposed approach to **define** the 2025 event experience and inform the **direction** of all elements of the event.

The approach has been **approved** by the Chapter President and Event Chairs.

Elements of the event may be refined and will be **finalized** in the planning and implementation of the event.

The Event Concept's **purpose** is to be used by the MCL 2025 Fund Development Steering Committee, Executive Committee & Members to align the elements of the event and to convey the desired essence of **MCL UNBOXED: A Sparkling Affair** to our audiences and constituencies.





## Fund Development – Communications/Media

# Communications Approach – The Event Concept

**MCL UNBOXED: A Sparkling Affair** is an imaginative fundraiser offering new experiences to our audiences on an annual basis. Each year a new theme is unboxed or revealed, thus, keeping the fundraiser fresh, to pique interest and anticipation for the reveal of each upcoming event's experience.

The concept of “unboxing” began in the high-tech industry. As new technology was launched, technology reporters and early adopter influencers shared the excitement of “unboxing” their new devices with their audiences. Now in the mainstream, the “unboxing” or revealing of the new and highly anticipated can apply to any product, service or event.

The concept of **MCL UNBOXED** also plays homage to the Chapter's legacy fundraiser “A Knock-Out Affair”; Black-Tie Boxing, which the Chapter successfully hosted for 26 years, and acknowledges a new fundraising direction in 2025 and beyond.

Each year, the event concept **MCL UNBOXED: A Sparkling Affair** is paired with an annual theme, which conveys that year's fundraiser experience.

**Five to ten themes** should be vetted and accumulated so that the President and Chairs for each subsequent fundraiser have a trove of options from which to select. This ensures that the Chapter will not lose momentum from year-to-year in launching its fundraiser.





Fund Development –  
Communications/Media

## Event Concept

Think...

*“The Net Ball with Big D Bedazzle”*





## Fund Development – Communications/Media

# Communications Approach – The Event Theme

## 2025 Event Theme

### **MCL UNBOXED: A Sparkling Affair - Viva Las Vegas Nightclub Review, Dinner, Dancing, Casino**

The 2025 fundraising theme “**Viva Las Vegas**” promises a high-energy experience including a Nightclub Review, Dinner, Dancing and Casino.

The **Nightclub Review** will offer Vegas-style entertainment, which may include acts by aerialists, celebrity impersonators, singers, bands and showgirls.

A **DJ** will keep the crowd engaged and on the dance floor.

The **Casino** will provide the most popular Vegas- style gaming which may include blackjack, craps and roulette to complete the Vegas experience.

The **Auction/Raffle** will promise an engaging experience consistent with the Event Theme.





## Fund Development – Communications/Media

### UNBOXED: A Sparkling Affair Communications/Media Team

**Link Veronica "Ronei" Spencer-Austin, Chair**  
817-939-5325  
[linkronei@gmail.com](mailto:linkronei@gmail.com)

**Link Danielle Robinson, Co-Chair**  
410-245-8818  
[drmnellons@aol.com](mailto:drmnellons@aol.com)

**Link Rosalind Bell**  
512-294-5200  
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**Link Angela Ross**  
314-420-9697  
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**Link Brenda Thompson**  
214-725-9226  
[brendacampaign09@gmail.com](mailto:brendacampaign09@gmail.com)

**Link Ashley Waffer**  
817-913-6706  
[ash.bdale@gmail.com](mailto:ash.bdale@gmail.com)





Linked in Friendship. Connected in Service  
Mid-Cities (TX) Chapter

# Executive Summary

## ACTIVITY

### (ALL COMMITTEES)

- ✓ Review and agree upon all committee deliverables and timing
- ✓ Conduct research for all applicable vendors
- ✓ Assign all major deliverables to committee members
- ✓ Established meeting cadence
- ☐ Fundraiser Assessment due April 15th - Required BEFORE Chapter dues
- ☐ Receive input from other committee members

## LAST 30 DAYS

### (BY COMMITTEE)

- ✓ Submitted (2) forms to Nationals for Fundraiser Approval (Budget/Finance)
- ✓ Created form to submit vendor contract approval requests to the Contracts/Logistics Committee (Budget/Finance)
- ✓ Created communications plan (Communications/Media)
- ✓ Identified (3) International Recording Artist as performing options & Obtained multiple Casino vendor quotes (Entertainment/Casino)

## NEXT 30 DAYS

### (BY COMMITTEE)

- ☐ Need (2) Budget committee members to transition to the Raffle/Auction committee
- ☐ Obtain formal approval from Nationals for 2025 fundraiser (Budget/Finance)
- ☐ Fundraiser Assessment due April 15th - Required BEFORE Chapter dues (Budget/Finance)
- ☐ Obtain full list of sponsorship contacts (Fund Development)
- ☐ Mail sponsorship letters (Fund Development)
- ☐ Create landing page for sponsor education (Fund Development)
- ☐ Finalize Sponsorship Benefits (Fund Development)



# Appendix



Linked in Making an Impact Together - "Service Matters"

# Fund Development, Honorary Chair & Beneficiaries

<b>Chair:</b>	Brenda Raney
<b>Co-Chair:</b>	Cordelia Tullous
<b>Team Members:</b>	Juanita Budd, Lauren McDonald, Michelle Thomas, Cheryl Pelote- Williamson & Fran Dillard

<b>Budget:</b>	\$3,200
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Ashlee Davidson

## Schedule

Milestone	Phase	Status	Due
Create sponsorship letters	Planning	In Progress	Nov-24
Establish benefits for sponsors	Planning	In Progress	Nov-24
Email Sponsorship letters	Planning	Not started	Nov-24
Set criteria for choosing Honorary Chair	Planning	In Progress	Dec-24
Set criteria for choosing Honorees	Planning	Not started	Jan-25
Define Roles and Responsibilities of Honorary Chair	Planning	Not started	Feb-25
Choose honorees	Execution	Not started	Mar-25
Decide on how the honorees will be presented within the day of program (i.e. speeches, videos, small blurbs read outloud, etc.)	Execution	Not started	Mar-25
Special celebrity/VIP/Special Guests Invites	Execution	Not started	Mar-25
Coordinate with Communications to create day of instructions for honorees	Execution	Not started	May-25
Coordinate with Communications to create day of instructions for Honorary Chair	Execution	Not started	May-25
Coordinate with Communications to create day of instructions for Sponsors	Execution	Not started	May-25
Additional Gift Bags/Donation for Honorees	Closing	Not started	Aug-25
Thank you notes (Sponsorship/Underwriting)	Closing	Not started	Sep-25
Thank you notes (Honoree Chair and Honorees)	Closing	Not started	Sep-25

## Committee Meeting – Dates & Time

Currently meeting weekly (Day varies depending on availability)

## Recent Accomplishments

- Held kickoff meeting and 2 follow up committee meetings to align on the fundraising strategy
- Reviewed sample sponsor letters and benefits from successful fundraisers to inform our direction
- Began drafting outreach email and sponsorship letter
- Developed survey to solicit potential sponsor input from MCL Members
- Began compiling list of potential Honorary Chairs

## What's Next?

- Finalize sponsorship letter and benefits
- Continue developing list/pipeline of potential sponsors
- Send sponsorship letter to past sponsors
- Send outreach email template to membership to begin making introductions to sponsors
- Send sponsor letters as a follow up to introductions made by members

## Invoices + Dependencies - Support Request

- Approval of sponsorship letter from Event Chairs and Executive Committee (Pending approval from the Links Incorporated)
- Fundraiser landing page on website to be included in outreach materials
- Confirmation of mechanism to accept payments (e.g. Eventbrite, ACH, checks)

# Contract Negotiations & Logistics

<b>Chair:</b>	Carol Little
<b>Co-Chair:</b>	Alice David & Shunda Robinson
<b>Team Members:</b>	Claudia Coleman, Marilyn Evans, Priscilla Barbour Randle

<b>Budget:</b>	\$81,162
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Ashlee Davidson

## Schedule

Milestone	Phase	Status	Due
Obtain Nationals Approval Hotel and Food Contract to Nationals	Planning	Complete	Mar-25
Submit Hotel and Food Contract to Nationals	Planning	Complete	Mar-25
Finalize AV Contract	Planning	In Progress	Mar-25
Create VIP Reception Plan	Planning	Not started	Mar-25
Finalize details for Drinks including bartender	Planning	Not started	Apr-25
Finalize details for Parking Fees	Planning	Not started	Jul-25
Sign Event Insurance Contract	Planning	Not started	Jan-25
Sign Misc Amps - Electrical Services (Oncore) Contract	Planning	Not started	Aug-25
WIFI	Planning	Not started	Aug-25
Approve and Sign Hotel & Food Contract	Execution	Complete	Apr-25
Approve and Sign Casino Vendor Contract	Execution	Not started	Apr-25
Approve and Sign Decorations Vendor Contract	Execution	Not started	Apr-25
Approve and Sign Instrumentalist #1 Contract	Execution	Not started	Apr-25
Approve and Sign Magician Vendor Contract	Execution	Not started	Mar-25
Approve and Sign Vocalist #1 Vendor Contract	Execution	Not started	Mar-25
Establish Draft Run of Show to share in chapter meeting	Execution	Not started	Mar-25
Host all team run of show walk through at hotel (including vendors)	Execution	Not started	Mar-25
Pay Insurance	Execution	Not started	Apr-25
Work with communications to print out run of show for all committee members	Execution	Not started	Jul-25
Work with communications to print out run of show for all committee members	Execution	Not started	Jan-25
Pay Casino vendor	Close Out	Not started	Aug-25
Pay Decorations vendor	Close Out	Not started	Aug-25
Pay Hotel (Installation 1)	Close Out	Not started	Apr-25
Pay Hotel (Installation 2)	Close Out	Not started	Apr-25

Carol Little

Alice David & Shunda Robinson

Claudia Coleman, Marilyn Evans, Priscilla Barbour Randle

## Committee Meeting – Dates & Time

Currently meeting monthly (Day varies depending on availability)

## Recent Accomplishments

- Created form for committees to submit requests for vendor contract approval >\$5k

## What's Next?

## Invoices + Dependencies - Support Request

# Contract Negotiations & Logistics (Cont.)

<b>Chair:</b>	Carol Little
<b>Co-Chair:</b>	Alice David & Shunda Robinson
<b>Team Members:</b>	Claudia Coleman, Marilyn Evans, Priscilla Barbour Randle

<b>Budget:</b>	\$81,162
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Ashlee Davidson

## Schedule

Milestone	Phase	Status	Due
Pay Hotel (Installment 3)	Close Out	Not started	Apr-25
Pay Hotel (Installment 4)	Close Out	Not started	Apr-25
Pay Instrumentalist #1 vendor	Close Out	Not started	Apr-25
Pay Magician vendor	Close Out	Not started	Apr-25
Pay Security Security	Close Out	Not started	Apr-25
Pay Vocalist #1 vendor	Close Out	Not started	Apr-25

# Auction & Raffle

<b>Co-Chairs:</b>	Sue Gainer & Sierra Turnstal
<b>Team Members:</b>	Michon King, Jennifer Basped, Carmen Johnson & Ellainia Griffin

<b>Budget:</b>	\$1,200
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Amelia Mayeaux

## Committee Meeting – Dates & Time

3<sup>rd</sup> Thursday of the month

## Schedule

Milestone	Phase	Status	Due
Coordinate with Logistics/Contracts/Negotiations committee to sign the Auctioneer Company contract	Planning	Not started	Mar-25
Create Draft of Bid-Sheets for Exec Board Approval	Planning	Not started	Jun-25
Obtain listing of auction items from members	Planning	Not started	Apr-25
Obtain Quotes for (3) Auctioneer Company	Planning	Not started	Mar-25
Coordinate Transportation of Auction items to hotel	Execution	Not started	Aug-25
Create Online Version of Auction Items	Execution	Not started	Jun-25
Physical Auction Display and Signage	Execution	Not started	Jun-25
Prepare Inventory Mechanism (printed or virtual)	Execution	Not started	Jun-25
Printing of Bid-Sheets	Execution	Not started	Jun-25

## Recent Accomplishments

- The committee has identified a list of desired auction items.

## What's Next?

- Brainstorm on additional items to add to the list on November 21
- Coordinate with Link Carol Little to identify an auctioneer. Currently contacting auctioneers for bids.
- Request chapter members to donate auction items and to provide leads for auction products and services ECD: January 2025

## Invoices + Dependencies - Support Request

# Entertainment/ Casino

Chair:	Sheryl Riley
Co-Chair:	Angela Patterson
Team Members:	Alexis Gunn, Ronetta Francis, Erika Salter, Morgan Mangana, Link Jennifer Stimpson

Budget:	\$30,145
Invoice Submitted	\$0
Invoice Paid	\$0

## Event Chair Liaison

Amelia Mayeaux

## Committee Meeting – Dates & Time

TBD

## Schedule

## Recent Accomplishments

Milestone	Phase	Status	Due
Coordinate with Contact/Negotiations to sign contract for *DJs	Planning	In Progress	Feb-25
Coordinate with gambling company to choose Show Girls and their roles and responsibilities	Planning	Not started	Mar-25
Coordinate with gambling company to create Play Money/Raffle Tickets	Planning	Not started	Mar-25
Create plan for Performer Room	Planning	Not started	Feb-25
Identify 2-3 Step and Repeat Vendors	Planning	Not started	Feb-25
Identify 2-3 *DJs	Planning	Not started	Feb-25
Identify 2-3 Instrumentalist for review and approval of exec board	Planning	Not started	Feb-25
Identify 2-3 Vegas Style Performers for review and approval of exec board	Planning	Not started	Feb-25
Identify 2-3 Vocalist for review and approval of exec board	Planning	In Progress	Feb-25
Review 3 Casino 4 Hour Rental quotes provided by event chairs and choose vendor	Planning	Not started	Dec-24
Coordinate with Contact/Negotiations to sign contract for casino vendor	Execution	Not started	Mar-25
Coordinate with Contact/Negotiations to sign Contract for Vocalist	Execution	In Progress	Mar-25
Coordinate with contract/negotiations committee to sign Contract for final Step and Repeat Vendors	Execution	Not started	Mar-25
Coordinate with contract/negotiations committee to sign Contract for Instrumentalist	Execution	Not started	Mar-25
Coordinate with contract/negotiations committee to sign Contract for Vegas Style Performances	Execution	Not started	Mar-25
Coordinate day of logistics run through with each vendor	Execution	Not started	Jun-25
Day of Management of Performer Room	Execution	Not started	Aug-25

- Assigned committee members to major milestones
- Obtained Quotes for (2) Jazz Artist (including fee, travel, hotel, band, production/sound)
  - Alex Bugnon
  - Lee Rittenhour
  - Chelsey Green

- ### What's Next?
- Write check to lock in Jazz artist chosen
  - Vet other entertainment and casino vendors and present final options in February 2025 Steering Committee meeting

## Invoices + Dependencies - Support Request

# Theme, Decorations & Guest Relations

<b>Chair:</b>	Celia Walker
<b>Co-Chair:</b>	Amy Hampton
<b>Team Members:</b>	Marnese Barksdale Eider, Alisa Allen, Tangee Gibson

<b>Budget:</b>	\$34,600
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Amelia Mayeaux

## Committee Meeting – Dates & Time

Last Tuesday of each month at 7:30 pm

## Schedule

Milestone	Phase	Status	Due
Decide on event title	Planning	Complete	Oct-24
Obtain decorations quote	Planning	Complete	Aug-24
Create Drafts of Signage for various ballroom locations for Exec Board Approval	Planning	Not started	Mar-25
Decide on event attire	Planning	Not started	Jan-25
Obtain Quotes for Photographer	Planning	Not started	Jan-25
Present proposed plan for Photographer (moving around or stationary at step and repeat of this teams design)	Planning	Not started	Apr-24
Ballroom floor plan print outs	Execution	Not started	Jul-25
Create Table Assignments (Draft 1)	Execution	Not started	Jul-25
Create Table Assignments (Draft 2)	Execution	Not started	Aug-25
Organize walk through with vendor prior to event	Execution	Not started	May-25
Registration/Hostess Print Outs	Execution	Not started	Jul-25
Table Assignment Print Outs for Hostesses	Execution	Not started	Aug-25
Table Assignment Signage for Guests	Execution	Not started	Jul-25
Work with decorations vendor to solidify vision and quality	Execution	Not started	Mar-25
Work with logistics to sign decorations contract	Execution	Not started	Jan-25
Work with logistics to sign Photographer Contract	Execution	Not started	May-25

## Recent Accomplishments

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## What's Next?

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## Invoices + Dependencies - Support Request

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# Communications & Media

<b>Chair:</b>	Veronica Spencer-Austin
<b>Co-Chair:</b>	Danielle Robinson
<b>Team Members:</b>	Angela Ross, Brenda Thompson, Ashley Waffer, Roz Bell

<b>Budget:</b>	\$4,500
<b>Invoice Submitted</b>	\$0
<b>Invoice Paid</b>	\$0

## Event Chair Liaison

Ashlee Davidson

## Committee Meeting – Dates & Time

4<sup>th</sup> Wednesday @ 7 pm

## Schedule

Milestone	Phase	Status	Due
Develop create brief for branding look and elements	Planning	Not Started	Nov -24
Bid and select graphic design company	Planning	Not Started	Nov-24
Present branding look for President & Chairs approval	Planning	Not Started	Dec-24
Create (2) Drafts of the Event Invitation for President & Chairs Approval	Planning	Not started	Jan-25
Create Draft of Day of Programs	Planning	Not started	Jan-25
Provide Auction Committee with branding elements for Auction Components	Planning	Not started	Jan-25
Obtain Quotes for (3) Photographers	Planning	Not started	Feb-25
Provide Underwriting Committee with branding elements for Parking/Drink Ticket Components	Execution	Not started	TBD
Coordinate with Logistics/Contracts Negotiations committee to sign contract for Photographers	Execution	Not started	Mar-25
Digital Parking Tickets Developed by Underwriting	Execution	Not started	?
Digital Auction Items developed by Auction Committee	Execution	Not started	Jul-25
Digital Programs completed	Execution	Not started	Jul-25
Digital Auction components finalized by Auction Committee	Execution	Not started	Jun-25
Publish Final day of Program	Execution	Not started	Jun-25

## Recent Accomplishments

- Assigned committee members assigned to each task and fleshed out the details of each deliverable
- Communications Event Concept AND Communications approach established and presented to Event Chairs and President
- Obtained answers to outstanding inquiries from the event chairs and President
- Identified target markets and associated: 1) Call to Action 2) Key Messages 3) Promotion Tools

## What's Next?

- Identify target markets and associated: 1) Call to Action 2) Key Messages 3) Promotion Tools
- Team Leaders for Communications Elements to develop respective next steps & timelines

## Invoices + Dependencies - Support Request

- President & Chair Approvals of Creative Briefs for Branding elements
- Bid creative assignment to graphic artists and select graphic artists
- Obtain MCL milestones, outcomes and impact for infographic content
- Confirm with Auction & Underwriting committees respective roles in branding and digital production of Auction and Drink/Parking Components
- Receive recommendations for vendors for:
  - ✓ Graphic artists
  - ✓ Photographer

As of 11/5/25

# Ticket Readout

Chair:	Brenda Raney	Sponsorship Goal	\$80,000
Co-Chair:	Cordelia Tullous	Confirmed Sponsor Dollars	\$0
Team Members:	Juanita Budd, Lauren McDonald, Michelle Thomas, Cheryl Pelote- Williamson & Fran Dillard	Paid Sponsor Dollars	\$0

## Event Chair Liaison

Ashlee Davidson

PERCENTAGE TO GOAL: **0%**

### Goal

Table Count	Total by Ticket Type	Ticket Type	Total Seats	Total
8	0	Title Sponsor	0	\$ -
8	1	Gold Sponsor	8	\$ 10,000
10	5	Silver Sponsor	50	\$ 25,000
10	15	Bronze Sponsor	150	\$ 45,000
10	10	VIPs *Individual Ticket Holders	100	\$ 30,000
10	32	Host Table Assessments	320	\$ 64,000
10		General	25	\$ 5,000
				<b>\$ 179,000</b>

### Actual

Table Count	Total by Ticket Type	Ticket Type	Total Seats	Total
8	0	Title Sponsor	0	
8	0	Gold Sponsor	8	
10	0	Silver Sponsor	50	
10	0	Bronze Sponsor	150	
10	0	VIPs *Individual Ticket Holders	100	
10	0	Host Table Assessments	320	
10		General	25	
				<b>\$ 0</b>



\$15K/each



\$10K/each



\$5K/each



\$3K/each